

<p>VILLAGE OF TRUMANSBURG REGULAR BOARD MEETING</p> <p>APPROVED 3/12/2007</p>	<p>Date: <u>February 12, 2007</u></p> <p>Time: <u>6:27 PM to: 9:07 PM</u></p> <p>Location: <u>Village Hall, 56 E. Main St. Trumansburg, NY 14886</u></p>
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BOARD MEMBERS PRESENT: Mayor John Levine, Trustees John Hrubos, Rose Hilbert, Marcia Horn, and David Filiberto

OFFICERS PRESENT: Village Clerk Tammy Morse, Village Treasurer Tammy McMillen, Village Code Enforcement Officer Ed Hetherington, Village Zoning Officer Deanna Kline, Village Community Development Coordinator Andres Perez-Charneco, Village ZBA Member Bob Brown, and Village Planning Board Member Don Schlather Village ZBA Members Robert Member Brown and Neil Henninger.

ATTENDEES: Tompkins County Legislature Representative Jim Dennis. Village Residents Christopher Thomas, Mark Thomas, Martha & John Ullberg, Jeff & Karen Porter, John Wertis, Geoffrey and Rordan Hart. Trumansburg Farmer's Market Representative Jill Swenson. Bill Chaisson of the Trumansburg Free Press and Susan Member Henninger of the Tompkins Weekly.

Minutes Recorded by: Village Clerk Tammy Morse

AGENDA:

1. EXECUTIVE SESSION
2. TRUSTEE APPOINTMENT—Marcia Horn
3. TRUMANSBURG FARMER'S MARKET—Jill Swenson
4. OPEN TO THE FLOOR
5. REPORTS FROM REPRESENTATIVES
6. REPORTS FROM DEPARTMENT HEADS
7. REPORTS FROM COMMISSIONERS
 - o Fire—R. Hilbert
 - o Police—D. Filiberto
 - o DPW/Water/Sewer—J. Hrubos
8. REPORTS FROM COMMITTEES
 - Main Street Project
 - Comprehensive Plan
9. RESOLUTION
 - Garbage Contract—Board Discussion and Resolution to order bidding or authorize signature of extension agreement (Proposal from Superior attached.)
10. CORRESPONDENCE
 - Village of Trumansburg Renewal Policy proposal from Tompkins Insurance Agencies.
11. APPROVAL OF MONTHLY BILLS: Abstracts #9
12. APPROVAL OF MONTHLY MINUTES: Monthly Board Meeting of 1/8/2007.
13. OLD BUSINESS
14. NEW BUSINESS
15. EXECUTIVE SESSION-
16. ADJOURNMENT

Mayor Levine called the Meeting to order at 6:27 PM

A MOTION by Trustee Hilbert to adjourn to Executive Session to discuss personnel matters was seconded by Trustee Hrubos.

Unanimously Approved

The Board adjourned to Executive Session at 6:28 pm

A MOTION by Trustee Hrubos to return to open session was seconded by Trustee Hilbert.

Unanimously Approved

The Board returned to the Open Session at 6:57 pm.

Issues		
Issue	Description	Action Required
Executive Session	See Resolutions Below	
Trustee Appointment	Mayor Levine administered the Oath of Office to new Trustee Marcia Horn. Horn was also appointed Commissioner to the Youth Commission.	No Action Required
Trumansburg Farmer's Market—Jill Swenson	Swenson asked the Board's approval to form a Committee to include at least one Board Member. The Committee would be responsible for maintaining the accountability of the Village property and issues that may arise in relation to the Farmer's Market.	After a brief discussion, Trustee Hilbert asked that the issue be tabled until the Board could form a formal process regarding the use of public space.
Open to the Floor	Don Schlather stated that the Town of Ulysses had previously been awarded a Beautification Grant by Tompkins County. Schlather reported that at this time the contract has not been signed and that the money will soon no longer be available. Schlather stated that he believes that the Village should speak to the Town about using the funds for purchasing benches, flowers and other decorative items for Main Street. Trustee Hilbert stated that she believes that the money was to go toward signage for the Town including the Village. Hilbert suggested that Schlather speak to Bill Chaisson regarding this issue.	No Action Required.
Reports from Representatives	Mr. Dennis reported that 17-year old Ben Dodge, a Volunteer Fire Department member was awarded the County Distinguished Youth Award.	No Action Required
Tompkins County Legislature -Jim Dennis	Dennis also reported that the County will be holding Community Budget Forums to educate the public about the County budget.	

Issues		
Issue	Description	Action Required
Reports from Department Heads (DPW, Fire, Clerk & Treasurer Reports, Police, Building & Zoning)	DPW —DPW Supervisor Bruce Vann excused, repairing water main break on Main St.	No Action Required
	<p>Police—Police Chief Tom Ferretti reported The police are steadily seeing an increase in calls related to technology components such as computers, cell phones and Ipods</p> <p>Ferretti reported that the DARE program continues each week with Officer Ken. The program has been ongoing for 15 years.</p> <p>Other calls this month included domestics, assisting residents, and accidents</p> <p>Ferretti reported that the Department has been asked by county highway to keep cars from parking on the new traffic warmers. The say parking there makes it impossible for them to plow. This and other snow parking concerns have been mentioned to the patrols.</p> <p>(Entire report available in Clerk's Office)</p>	No Action Required
	Zoning —Zoning Officer Deanna Kline reported that for the month of January she had received 7 calls and issued 7 zoning permits. Kline reported that the ZBA met in January and is anticipating the ZBA and Planning Board to both meet in February.	.

Issues		
Issue	Description	Action Required
	<p>Building—Code Enforcement Officer Ed Hetherington report as follows: Permits Issued 5 Plan reviews 5 Certs of Occ/Completion issued 2 Temp. Certs of Occ. issued 0 Complaints Received 1 Complaints resolved 1 Inspections (footers, framing, plumbing, insulation) 34 New site inspections 5 Site inspections of current project 5 Fire Safety Inspections (Juniper Manor 1 and Juniper Manor 2) Calls/e-mails Received 27 Calls Made 30 Code Meeting/Training 1 County Dept. of Assessment Report Office work and forms and meeting with owners and contractors. Issues resolved or presently being addressed: 1] Inspections at Save-A-Lot (Interior renovations and HVAC systems) At least 2 times per week</p>	No Action Required
	<p>Fire—Fire Chief Jason Fulton reported that the Fire Department has received notice that the grant that was applied for has been awarded but is \$15,000.00 less than applied for. Fulton asked for a Permissive Referendum to use up to \$11,000.00 from the Fire Building Reserve to cover the decreased funding.</p> <p>Fire/EMS Call report on file.</p>	See Resolution Below

Issues		
Issue	Description	Action Required
	<p>Treasurer—Village Treasurer Tammy McMillen reported that the paperwork for the Farmer's Market Grant and the SARA Record Management Grant have been completed and sent for final reimbursement.</p> <p>McMillen stated that Department Heads will now be required to sign all invoices due to NYS requirements.</p> <p>McMillen also reported that she has been able to reconcile all bank statements to date.</p> <p>McMillen reported that we have received the Town of Hector's 2007 Fire check.</p>	
	<p>CLERK—Village Clerk Tammy Morse reported that Alden Stevens has written a grant for us, free of charge, to get the records in the Zoning & Building Departments in order.</p>	
	<p>Youth—No report</p>	No Action Required
Reports from Committees	<p>Main Street Project—John Ullberg reported that fundraising is continuing for the street lights. A sample light post has been received and is being stored at the DPW shop. Ullberg stated that a committee has been working hard collecting historical information in relation to the blue stones that will be purchased and placed along Main Street as historical markers.</p>	No Action Required
	<p>Comprehensive Plan—Trustee Filiberto reported that the public workshops were held in January and were successful. Filiberto stated that the Committee will now work on the creating the vision statements from the elements that were discussed at the workshops. Filiberto added that there will be more workshops for the public in the coming months.</p>	No Action Required

Issues		
Issue	Description	Action Required
Reports from Commissioners	Fire —Commissioner Rose Hilbert reported that she attended a class at TC3 given by Mark Butler, Esq. with the Buffalo law firm of Harris Beach PLLC. Hilbert explained that the class explained many of the legal concepts and issues that affect the volunteer fire department and districts as well as organizational and membership issues, training, liability, compliance, vehicle operation and other issues pertinent to operating a volunteer fire department.	
	Police —Commissioner Filiberto reported that one of the previously appointed cadets has been terminated but a new candidate has been found.	.
	DPW/WATER/SEWER —Commissioner Hrubos stated that at the informational water meeting in January there was a list compiled of upgrades to the water infrastructure that need to be addressed. Hrubos stated that he has spoken with Tim Steed of Hunt Engineers. Steed will be forwarding Hrubos engineering estimates for these projects.	
RESOLUTION	See Below	
OLD BUSINESS	Mayor Levine stated that the Board is considering changing the Village's fiscal year to coincide with the Towns that are in the Fire Protection District. Because of issues that may arise at the County level with this change, he will be speaking with County Budget & Finance and will revisit this issue in March.	
NEW BUSINESS	Trustee Filiberto asked if the issue regarding the sewer plant had been addressed by either Mayor Levine or Water Commissioner Hrubos. Hrubos responded yes, the bacteria lives in the discharge pipe, the chlorine level has been raised and the shocked the pipe. Hrubos added that the readings were not truly representative, NYS says that a 30 day average should be used as a reading.	

Issues		
Issue	Description	Action Required
	John Ullberg asked that if the Clerk's Office could be responsible for receiving the sealed bids for the storage shed that is being donated from JT Properties for the Children's Village area.	Permission from Board given.

Decisions			
MOTIONS	MOVED	SECOND	VOTE
Appropriating up to \$11,000.00 from the Fire House Building Reserve Fund to be used to meet the Department's 5% contribution for the FEMA grant and to upgrade an electrical panel in the Fire Hall	Hilbert	Filiberto	Unanimously Approved
Approve Abstract #9-General Fund-\$41,916.15	Filiberto	Bouchard	Unanimously Approved
Approve Abstract #9-Water Fund-\$5,893.68	Hrubos	Hilbert	Unanimously Approved
Approve Abstract #9-Sewer Fund-\$7,072.92	Hrubos	Hilbert	Unanimously Approved
Approve Abstract #9-MSP-Capitol Proj.-\$19,266.80	Filiberto	Hrubos	Unanimously Approved
Approval of Minutes from 1/8/2007 Meeting	Filiberto	Hilbert	Levine-Aye Hrubos-Aye Filiberto-Aye Hilbert-Aye Horn-abstained
Authorize Clerk Morse to advertise for trash collection contract bids	Hrubos	Filiberto	Aye
Authorized Mayor Levine to sign new contract with Worker's Compensation Insurance Company after receiving information about possible company/carrier change.	Hrubos	Filiberto	Aye

Action Items for Follow up		
Items:	Assigned To:	
Budget working sessions Scheduled for March 13 th , 19 th and if needed April 4 th , 2007.		

Correspondence
Proposal from Superior Disposal to renew contract
Village of Trumansburg Renewal Policy proposal from Tompkins Insurance

A MOTION by Trustee Hilbert to adjourn to Executive Session to discuss personnel matters was seconded by Trustee Filiberto.

Unanimously Approved

The Board adjourned to Executive Session at 9:00 pm

A MOTION by Trustee Hilbert to return to open session was seconded by Trustee Hrubos.
Unanimously Approved

The Board returned to the Open Session at 9:05 pm.

Decisions			
MOTIONS	MOVED	SECOND	VOTE
Hire 2 Full Time BLS in the order they were presented; Brian Gladu and Amanda Imler at pay rate to be determined based on current pay levels.	Hilbert	Hrubos	Unanimously Approved

Mayor Levine adjourned the meeting at 9:07 pm.

Respectfully Submitted,
Tammy Morse
Village Clerk